



पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

निदेशक ब्लॉक, मावडीयांगडीयांग, शिलांग - 793018 मेघालय
Director's Block, Mawdiangdiang, Shillong - 793018 Meghalaya

आपूर्ति आदेश / Supply order

F.No: NEIGR/S&P/S-07/2017-18/Pt-II (Oncofology)

Date: 05/02/2022

E-mail - info.neigrihms@nic.in

www.neigrihms.gov.in

EPABX : (0364) 2538025

Tel/Fax : 0364-2538032/44


Email:storeneigrihms@gmail.com


CIRCULAR

Sub: Procedure for utilization of Drugs/Medicines "on consignment basis" for the department of Radiation Oncology.

1. In continuation to the Office Order of even reference dated: 23/06/2020, wherein it has been conveyed that the cost of drugs/medicines "on consignment basis" shall be recovered on case to case basis, as per notified prevailing rates through open e-tender rate contract/ GeM, for a period of (02) two years, extendable up to 6 months w.e.f 15/01/2022 or further notice whichever earlier and shall be available with the department, MRD, Hospital Administration and the Institute's website.
2. All concerned are hereby informed of the cost of Drugs/medicines being operated on consignment basis with immediate effect, with notified changes as per offer against open advertised tender, from the respective bidder (Annexure: A). The costs as per open tender rate contract are being displayed on the Institute website and are enclosed for the information of all concerned including the respective departments / Medical Superintendent.
3. The "hospital user charges" for the services, procedure shall be remitted to the respective payment counter/MRD, prior to the commencement of the service/procedure, receipt / e-receipt shall be verified by the Nursing Officer/ senior most technicians on duty and concerned Faculty. Copy of the financial record shall be retained in respective departmental and MRD records.
4. The cost of drugs/medicines "on consignment basis", shall be remitted by the beneficiary to Bank of Baroda, Mawdiangdiang (S/B Account no. 30270100005127, IFSC Code: BARBOMAWDIA, Name: NEIGRIHMS Hospital Revolving Fund") by challan or RTGS, prior to the commencement of the procedure. Receipt/e-receipt shall be verified by the Nursing Officer/ senior most technicians on duty and concerned Faculty.
5. The challans under "NEIGRIHMS Hospital Revolving Fund" shall be available with the stores, user department and on the website of the Institute. Detailed Office Order and Standard Operating Procedure issued by F.No. NEIGR/S&P/S-07/2017-18(Policy) dated: 23/06/2020, is also enclosed for perusal.

This is issued with approval of the competent authority and circulated for the information of all concerned.


Lt. Cdr. Pawan Deep


Deputy Director (Admn)

Copy for information and necessary action:

- i. P.A. to Director, NEIGRIHMS, Shillong.
- ii. DDA, Dean, Medical Superintendent, Financial Adviser, Accounts Officer, Asst. Accounts Officer(A&B)
- iii. All Head of the Departments/ In charge, NEIGRIHMS, Shillong, DNS, NS
- iv. I/C Department of Radiation Oncology, NEIGRIHMS, Shillong.
- v. I/C Central stores / Medical Stores/Ancillary stores, NEIGRIHMS, Shillong.
- vi. Principal, College of Nursing, NEIGRIHMS/AAO Estt-I,II,III,GAD
- vii. Medical Records officer, NEIGRIHMS/DPA for uploading on the website and all notice boards.

BidderwiseComparativeStatement

Tender Title: Processing of Drugs and Consumables for Radiation Oncology
Tender ID: 2021_NES_645799_1

Sl.No	Bidder Name	Description of Work / Item(s)	No.of Qty	Rate Without Tax	Tax/Duties (INR)	Rate With Tax
1	ASTRAZENECA PHARMA INDIA LIMITED	Tab Osimertinib 80mg	1.00	11890.64	1426.88	13317.52
2	ARTI ENTERPRISE	Inj Carboplatin 150 mg	1.00	472.00	56.64	528.64
		Inj Carboplatin 450 mg	1.00	1238.32	148.59	1386.91
		InjDocetaxel 20mg	1.00	225.01	27.00	252.01
		Inj Doxorubicin 50mg	1.00	158.92	19.07	177.99
		Inj Doxorubicin 10mg	1.00	46.17	5.54	51.71
		Inj G-CSF 300mcg	1.00	140.40	16.84	157.24
		Inj Peg G-CSF 6mg	1.00	1188.00	142.56	1330.56
		InjEtoposide 100mg	1.00	103.33	12.40	115.73
		Inj Gemcitabine 1000mg	1.00	429.13	51.49	480.62
		Inj Gemcitabine 1400mg	1.00	675.05	81.00	756.05
		Inj Paclitaxel 100mg	1.00	281.39	33.76	315.15
		Inj Vincristine 2mg	1.00	83.59	4.17	87.76
		InjDaunorubicin 20mg	1.00	131.70	6.58	138.28
		InjEpirubicin 10mg	1.00	139.48	6.97	146.45
		InjEpirubicin 50mg	1.00	450.03	22.50	472.53
		Inj. Rituximab 500mg	1.00	6480.00	777.60	7257.60
		Inj. Rituximab 100mg	1.00	1512.00	181.44	1693.44
		Inj. Trastuzumab 440mg	1.00	10800.00	1296.00	12096.00
		Inj. Trastuzumab 150mg	1.00	3888.00	466.56	4354.56
		Inj. Vinblastine 10 mg	1.00	169.40	8.47	177.87
		Inj. Irinotecan 100mg	1.00	364.08	43.69	407.77
		Tab. Sunitinib 50 mg	1.00	167.35	20.08	187.43
		InjBevacizumab 100mg	1.00	3240.00	162.00	3402.00
		InjVinorelbine 50mg	1.00	2811.99	337.43	3149.42
		InjVinorelbine 10mg	1.00	1255.10	150.61	1405.71
		Tab Erlotinib 100mg	1.00	56.66	6.79	63.45
		InjDenosumab 120mg	1.00	19980.00	2397.60	22377.60
		Tab Lapatinib 250mg	1.00	87.33	4.36	91.69
		Tab Lenvatinib 10mg	1.00	128.57	15.42	143.99
		Tab Lenvatinib 4mg	1.00	71.42	8.57	79.99
		IV Total Parenteral Nutrition(Peripheral) 1000cal/1440ml	1.00	1396.00	167.52	1563.52
		IV Total Parenteral Nutrition(Peripheral) 1400cal/1920ml	1.00	1800.00	216.00	2016.00
3	HEALTH CARE DISTRIBUTOR	InjDocetaxel 120mg	1.00	414.00	49.68	463.68
4	Elke Drugs Distributor	InjCisplatin 10 mg	1.00	53.00	6.36	59.36
		InjCisplatin 50 mg	1.00	213.00	25.56	238.56
		Inj Gemcitabine 200mg	1.00	157.00	18.84	175.84
		InjOxaliplatin 50mg	1.00	288.00	34.56	322.56
		InjOxaliplatin 100mg	1.00	550.00	27.50	577.50
		Inj Paclitaxel 30mg	1.00	139.00	16.68	155.68

Handwritten signature and date: 13/08/2021

	Inj Vincristine 1mg	1.00	38.00	1.90	39.90
	Inj 5-FU 500mg	1.00	16.40	.82	17.22
	InjEpirubicin 100mg	1.00	1350.00	67.50	1417.50
	Injfosphamide 2 gm+Mesna 400mg	1.00	600.00	72.00	672.00
	Injfosphamide 1 gm+Mesna 200mg	1.00	300.00	36.00	336.00
	Inj. Sorafenib 200mg	1.00	24.90	1.25	26.15
	InjMethotrexate 50 mg	1.00	24.00	1.20	25.20
	Inj. Actinomycin D 0.5 mg	1.00	155.00	7.75	162.75
	InjBleomycin 15 units	1.00	440.00	22.00	462.00
	Cap Aprepitant 125/80/80 mg kit	1.00	190.00	22.80	212.80
	InjBevacizumab 400mg	1.00	12887.00	644.35	13531.35
	InjLeucovorin 50mg	1.00	37.00	1.85	38.85
	Tab Tamoxifen 20mg	1.00	1.40	.17	1.57
	Tab Anastrozole 1 mg	1.00	4.70	.56	5.26
	Tab Letrozole 2.5mg	1.00	1.90	.23	2.13
	Tab Exemestane 25mg	1.00	16.50	1.98	18.48
	InjFulvestrant 250mg	1.00	3577.00	429.24	4006.24
	Tab Temozolamide 100mg	1.00	63.40	7.61	71.01
	Tab Temozolamide 20mg	1.00	21.40	2.57	23.97
	InjEverolimus 10mg	1.00	567.62	28.38	596.00
	InjLeuprolide 11.25mg	1.00	4200.00	504.00	4704.00
	Tab Bicalutamide 50mg	1.00	6.78	.81	7.59
	Tab Megestrol 160mg	1.00	33.00	3.96	36.96
	Inj Nab Paclitaxel 100mg	1.00	2200.00	264.00	2464.00
	Normal Saline 500ml DHEP free	1.00	45.69	5.48	51.17
	Normal Saline 100ml DHEP free	1.00	23.02	2.76	25.78
5	GLS PHARMA LTD.				
	Inj Cyclophosphamide 1000mg	1.00	48.40	2.42	50.82
	Inj Cyclophosphamide 500mg	1.00	33.88	1.69	35.57
	InjEtoposide 50mg	1.00	36.30	4.36	40.66
	Inj Paclitaxel 260mg	1.00	592.90	71.15	664.05
	InjZoledronic Acid	1.00	84.70	4.24	88.94
	Tab Capecitabine 500mg	1.00	16.94	2.03	18.97
	Inj. Pemetrexed 500mg	1.00	786.50	94.38	880.88
	Inj. Pemetrexed 100mg	1.00	217.80	26.14	243.94
	Tab Gefitinib 250 mg	1.00	19.36	2.32	21.68
	InjBendamustine 100mg	1.00	847.00	101.64	948.64
	Tab Abiraterone 250mg	1.00	45.98	5.52	51.50

[Handwritten Signature]
 Director
 Hospital
 10/10/2019

Office Copy

पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ्य एवं आयुर्विज्ञान संस्थान, शिलांग
NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत्त संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

निदेशक ब्लॉक, मावडीयांगडीयांग, शिलांग - 793018 मेघालय

Director's Block, Mawdiangdiang, Shillong - 793018 Meghalaya

F.No. NEIGR/S&P/s-07/2017-18 (Policy)

Date: 17/06/2020

✓ 23

OFFICE ORDER

In compliance to Institute's Notification No.NEIGR-GAD/97/2012/Pt dt: 30/08/2019, Standard Operating Procedure was finalized for department of cardiology for processing requirement of stores/implants, stents etc on "consignment basis". All other departments were advised to finalize the processing of implants, valves, catheters, oxygenators, Intra ocular lens, specialized oncology stores, prosthesis, implantable devices, imaging/ intravascular catheters, patient centric therapy consumables/ accessories etc on similar lines, on the principle of cost recovery from the beneficiaries availing services, along with the notified hospital user charges.

The Standard Operating Procedure as finalized by the respective committee, considered by the Internal Purchase Committee and Competent Authority in the Institute are as under:

- I. The Head of department may send demand for stores with their technical specifications in accordance with current regulation of Government of India with cost and tentative annual requirement. As per General Financial Rule, public procurement should confirm to description in respect of functional, generic, technical and performance characteristic of requirements from the users. Further, the specification, quality with quantity of goods needs to be spelt out for specific needs of procuring entities.
- II. The stores as detailed above, subject to modification by the authority from time to time shall include implants, valves, catheters, oxygenators, Intra ocular lens, specialized oncology stores, prosthesis, implantable devices, imaging/ intravascular catheters, patient centric therapy consumables/ accessories etc "on consignment basis".
- III. Department shall raise demands/ indents on quarterly basis for above stores for being included in the open e-tender rate contract/ GeM. Further, rate contract on consignment basis shall be concluded as per procedure by Medical stores section of the Institute.
- IV. The "hospital user charges" for the services, procedure shall be remitted to the respective payment counter/MRD, prior to the commencement of the service/ procedure, receipt / e-receipt shall be verified by the Nursing Officer/ senior most technicians on duty and concerned Faculty. Copy of the financial record shall be retained in the respective departmental and MRD records.
- V. The cost of consumables, accessories, implantable devices etc "on consignment basis" shall be recovered on case-to-case basis, as per notified prevailing rates through open e-tender rate contract/ GeM, which shall be available with the department, MRD, Hospital administration and the Institute's website.
- VI. The cost of consumables, accessories, implantable devices etc "on consignment basis", shall be remitted by the beneficiary to Bank of Baroda, Mawdiangdiang (S/B Account

Circular related to store 2015

[Handwritten signature]
23/06/20

no. 30270100005127, IFSC Code: BARBOMAWDIA, Name: NEIGRIHMS Hospital revolving Fund") by Challan or RTGS, prior to the commencement of the procedure. Receipt / e-receipt shall be verified by the Nursing Officer/ senior most technicians on duty and concerned Faculty. The challans under "NEIGRIHMS Hospital Revolving Fund" shall be available with the stores, user department and on the website of the Institute. The same can be deposited with the consent of user department /stores to Bank of Baroda, NEIGRIHMS campus branch by Challan or RTGS. Copy of the receipt/ e-receipt of financial transaction shall be retained in the respective department and copy forwarded by the department to Central Medical Stores / MRD for records.

VII. The Department should maintain a log book of stores, assistive devices, instrumentation set, service details, equipment etc provided to the department by the rate contracted vendor in order to fulfill the medical procedures as may be required/ certified by the Head of department/ Faculty In charge. All details in regard to the vendor/ supplier name, address, contact no, stores provided with cost, warranty period, services provided, repair and maintenance requirement should be clearly recorded.

VIII. In the process of replenishment of stores thereafter, the Pharmacist / Superintendent Pharmacist , Central Medical Stores shall verify receipt/ e-receipt/challan the procedure/services performed in the respective department, cost of stores utilized from the " consignment basis /buffer stock " as per record and the inventory of the user department shall be processed for replenishment as per notified prevailing rates through open e-tender rate contract/ GeM, with certification of the concerned Faculty In charge and MS/DMS. The Pharmacist / Superintendent Pharmacist and concerned department shall ensure receipt of stores of the quantity required *as per dr.* /specifications, based on usage. Pharmacist/ Storekeeper will take necessary steps to replenish stocks well in time to avoid any difficulty in supply on account of any item going out of stock.

IX. Central Medical stores, Purchase and Accounts shall ensure processing at the the earliest and expedite order processing, finalizing the rate contract as and when required

The Standard Operating Procedure is being notified for implementation on immediate priority and the respective department/section may kindly initiate necessary action at the earliest.

This is issued with approval of the competent authority and circulated for the information of all concerned.

[Signature]
23.06.2015

D. T. Umdor
Deputy Director (Admn.)
NEIGRIHMS, Shillong
Tel: 0364-2538010

Copy for information to:

1. PA to Director
2. PA/P.S. to DDA/ Dean/MS NEIGRIHMS, Shillong.
3. Deputy Financial Adviser, NEIGRIHMS, Shillong
4. All Head /In-charge of Departments, NEIGRIHMS, Shillong
5. Store & Procurement Section/ Biomedical Engineer, NEIGRIHMS, Shillong
6. Sr. Accounts Officer/ Accounts Officer/ Assistant Accounts Officer, NEIGRIHMS, Shillong
7. Manager, Bank of Baroda, Mawdiangdiang and Chief Manager, Bank of Baroda, Shillong
8. *Chief Security officer / 2/c medical stores*

Circular related to store 2015

- ① Prof HOD - Ophthalmology
- ② Prof HOD - Radio diagnosis
- ③ Prof HOD - Orthopedics
- ④ Prof HOD / 2/c - CTUS